

**MEMO**  
(with clarifications)

To: All Attorneys Appearing in any proceeding in a Courtroom of the 22<sup>nd</sup> Judicial Circuit or the Covington County District Court.

From: Presiding Circuit Judge, Charles A. Short

Re: Courtroom Attire/Courtroom Liquids (**Clarification**)

Date: November 28, 2018

1) It shall henceforth be the rule of this Circuit and District that all Court personnel, attorneys, their associates and/or their assistants appearing for any and all proceedings which are held in a Courtroom of this Circuit and District including, but not limited to, jury trials, non-jury trials, hearings, motion dockets, docket calls, guilty pleas, and/or any other proceedings, shall dress in appropriate Courtroom attire.

**(Note: this rule only applies to those individuals who are actually inside a courtroom)**

For women, appropriate, moderate, non-casual, business type attire shall be required.

For men, appropriate, non-casual, business type attire, including a neck tie, shall be required. The wearing of a suit coat or sport coat is expected unless the temperature makes doing so too uncomfortable and prior approval is obtained.

Men shall also be required to wear appropriate full-length dress socks of sufficient length to extend above the bottom of the hem of the pants.

While almost everyone already dresses in compliance with this rule, this memo has been made necessary because of the ever-increasing number of people electing to dress in a manner that is much too casual for a Courtroom proceeding. It is my hope that this memo will prevent any unnecessary embarrassment to anyone and will ensure that future proceedings will not be unnecessarily delayed.

2) It shall henceforth be the rule of this Circuit and District that no food or drink of any kind will be brought into a Courtroom with the only exception being for a capped bottle of water if prior approval is received from the judge presiding over the current proceeding.

**(Note: except as provided in the rule ALL liquids, including coffee, are banned from the courtrooms)**

Thank you in advance for your attention to these matters.

Charles A. Short  
Presiding Circuit Judge

